



THE ASSOCIATION
OF FUNERAL DIRECTORS
SINGAPORE

ASSOCIATION OF FUNERAL DIRECTORS (SINGAPORE)

Registration No. T00SS0100K
(Republic of Singapore)

NOTICE OF EXTRAORDINARY GENERAL MEETING

Dear member,

NOTICE IS HEREBY GIVEN that the upcoming Extraordinary General Meeting of the members of the Association of Funeral Directors (Singapore) will be held by electronic means on 22 September 2020 at 2.00 p.m. to transact the following business:

As Special Business

1. To amend Constitution and to pass bylaws to give effect to the amendments.
2. To postpone the Annual General Meeting to 22 September 2020
3. To postpone elections for Management Committee and/or Honorary Treasurer to on or after 4th February 2021

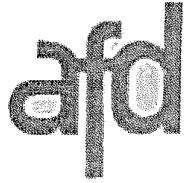
This Notice has been made available on the Society's website and may be accessed at the URL www.afd.org.sg. Please also refer to the list of attachments and important notes in the next section. We would appreciate if you could confirm your attendance by 02 September 2020. Thank you.

On Behalf of Management Committee,

Ang Ziqian
Honorary Secretary

Singapore,

Dated: 2nd September 2020



THE ASSOCIATION
OF FUNERAL DIRECTORS
SINGAPORE

Attached are:

1. The agenda for this meeting
2. Particulars of the electronic means by which the meeting will be conducted and how members may participate in and/or access the meeting (including pre-registration requirements, if any), and other administrative details
3. Proxy form
4. Voting Form

Important Notes:

In light of the COVID-19 situation and pursuant to the relevant order under the COVID-19 (Temporary Measures) Act 2020, the following arrangements will be adopted for the Extraordinary General Meeting:

- a. A member may choose to attend the Extraordinary General Meeting by observing and listening to the proceedings of the meeting by electronic means. The details are as follow:

Zoom Meeting

<https://us02web.zoom.us/j/6322509588?pwd=amFJZnRMRTFBMHBiWTNVR3ZSNTVxZz09>

Meeting ID: 632 250 9588

Passcode: 123456

- b. A member may submit questions to the society via post or email to executivedirector@afd.org.sg. The questions must reach the society at least 7 days prior to the Extraordinary General Meeting;
- c. All substantial and relevant questions will be addressed by the Management Committee prior to, or at, the Extraordinary General Meeting. Questions that concern a matter that will be put to a vote will be addressed by the Management Committee before the closing date for the lodgment of proxy forms. Such questions will be addressed via an engagement session which will be announced at a later date.
- d. A member who is attending the Extraordinary General Meeting by electronic means may only vote by appointing the chairman of the meeting as the member's proxy to vote at the meeting by depositing with the Society an instrument of appointment (also known as "the proxy form") by post to **33 Ubi Avenue 3, #08-68, Vertex Singapore 408868**, or by electronic mail to secretary@gbsc.com.sg. The completed proxy form must reach the Society at least 48 hours before the time for holding the Extraordinary General Meeting. A copy of the proxy form is attached. In appointing the chairman of the meeting as proxy, a member must give specific instructions with regard to voting, or abstentions from voting, in the form of proxy, failing which the appointment may be treated as invalid.